# EMS COOPERATIVE

## Application for new members – 2023

|  |  |
| --- | --- |
| The designated operator of |  |

wishes to join the EMS Cooperative.

A An EMS Cooperative member’s class of contribution is based on its total exported and imported EMS volumes. To assess your class of contribution, please confirm below your EMS traffic figures for 2021.

|  |  |  |
| --- | --- | --- |
| *Inward EMS traffic 2021* | *Outward EMS traffic 2021* | *Total traffic 2021* |
|  |  |  |

B The EMS Cooperative contribution system (shown in the table below) combines a fixed fee per class with a pro rata contribution of 0.015 CHF (one and a half Swiss centime/cent) per item of the individual member's combined inward and outward EMS traffic (i.e. 1.5 Swiss franc per 100 items, 15 CHF per 1,000 etc.). For example, a member at the median total traffic level of 40,000 items/year would fall into class 3, and would pay a fixed fee of 1,750 CHF plus a traffic based contribution of 600 CHF i.e. a total annual contribution of 2,350 CHF.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Class* | *Traffic limit (000s)* | *Fixed fee (CHF)* | *Traffic-based contribution (CHF)* | | *Total annual contribution* | | *Voting rights* |
| *(at 0.015 CHF per item)* | |
|  |  |  | *Min.* | *Max.* | *Min.* | *Max.* |  |
| 1 | 10 | 400 | 1 | 150 | 401 | 550 | 1 |
| 2 | 25 | 750 | 150 | 375 | 900 | 1,125 | 2 |
| 3 | 50 | 1,750 | 375 | 750 | 2,125 | 2,500 | 3 |
| 4 | 100 | 3,500 | 750 | 1,500 | 4,250 | 5,000 | 4 |
| 5 | 250 | 7,000 | 1,500 | 3,750 | 8,500 | 10,750 | 5 |
| 6 | 500 | 10,000 | 3,750 | 7,500 | 13,750 | 17,500 | 6 |
| 7 | 1,250 | 15,000 | 7,500 | 18,750 | 22,500 | 33,750 | 10 |
| 8 | 2,500 | 20,000 | 18,765 | 37,500 | 38,765 | 57,500 | 14 |
| 9 | 5,000 | 25,000 | 37,500 | 75,000 | 62,500 | 100,000 | 18 |
| 10 | 9,000 | 35,000 | 75,000 | 135,000 | 110,000 | 170,000 | 22 |
| 11 | 9,000+ | 50,000 | 135,000 | + | 185,000 | + | 26 |

C To assess the class of contribution your administration should belong to, please proceed as follows:

i. on the basis of your total traffic for 2021 (see A. above), verify in the table above (traffic limit) the class of contribution corresponding to your total EMS exported and imported traffic;

ii. once you know to which class you will belong, proceed to check in column 3 your fixed annual fee;

iii. to calculate your traffic based contribution, you should now multiply your total traffic figure by 0.015 CHF (or simply divide by 150 to give the figure in Swiss francs);

iv. your annual fee plus your traffic based contribution is the minimum annual contribution your administration will need to pay to the EMS Cooperative.

D. Please indicate (on the basis of the table above) the class of contribution appropriate to your total exported and imported EMS traffic in 2021:

|  |  |
| --- | --- |
| *Class* | *Annual contribution (CHF)* |
|  |  |

E. The Rules of Procedures of the EMS Cooperative allow members to choose a higher class of contribution than that appropriate to their total traffic, and to exercise the increased voting rights assigned to that class. In such a case the member pays the fixed fee for the class chosen plus the minimum traffic-based contribution for that class. If you therefore wish to exercise your right to choose a higher class of contribution than the class appropriate to your traffic level please indicate your choice below:

|  |  |
| --- | --- |
| *Class* | *Annual contribution (CHF)* |
|  |  |

F. Authorisation for the transfer of tracking data

The Rule of procedures of the EMS Cooperative state that:

“Members of the EMSC shall authorize the transfer of their tracking data to the organization selected by the UPU for performance reporting and auditing” *(Rules of Procedure of the EMS Cooperative,* Article 4*.*4*).*

We would therefore be grateful if you would confirm your formal agreement to the transfer of your tracking data to the organization chosen by the EMS Cooperative on a confidential basis.

This will allow the production of EMS Cooperative report cards containing comprehensive quality of tracking data and service performance information. The report cards, with the results of the Audit and Measurement Programme, will be sent to you by the International Bureau (EMS Unit) on a quarterly basis.

The designated operator of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ authorize the transfer of tracking data on a confidential basis to the organization chosen by the EMS Cooperative until further notice.

This application form has been completed by:

|  |  |
| --- | --- |
| Name |  |
| Title |  |
| Address |  |
|  |  |
|  |  |
|  |  |
| E-mail |  |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_